

We are looking for a self-motivated and results-oriented person who wants to make a difference in the lives of children and their families.



Wayne County
CSEA

Assistant Prosecuting Attorney

Benefits to joining our team:

- Full-time employment
- Impressive benefit package:
 - ❖ Health, vision, dental, life insurance, public retirement
- 11 paid holidays
- Vacation leave
- 15 paid sick leave days/year
- Flexible Schedule
- Leadership and Personal Growth Opportunities
- Pay range is based upon experience as a licensed attorney in Ohio.
- Hybrid remote opportunity

How to apply:

- Mail or deliver cover letter, resume, and application to 428 W. Liberty St, Suite 11, Wooster OH 44691
- Attn: Shayne Oehlhof, Director
or
- E-mail cover letter, resume, and application to Shayne.Oehlhof1@jfs.ohio.gov

Wayne County Child Support
Enforcement Agency (CSEA)
is an Equal Opportunity Employer

Position Overview:

Provides legal advice, consultation, research, and other guidance to CSEA management and staff regarding all matters of child support, including child and medical support and paternity related matters. Prepares and assists management in the preparation, implementation, and training of staff in policy and procedure. Researches databases, reviews federal and state laws and rules, Ohio Administrative Code governing the child support program, and local procedures to enhance job performance and remain current on federal, state, and local rules and regulations regarding the child support enforcement program. Attends and represents the Child Support Enforcement Agency (CSEA) in matters before the court. Reviews cases and determines actions to be taken. Prepares various basic and complex legal documents independently. Participates in all meetings, trainings, and activities as a member of the CSEA Legal Department. Other duties as assigned.

Minimum Qualifications:

Must possess a Juris Doctor degree. Must be licensed to practice law in the state of Ohio and be a member in good standing with the Supreme Court of Ohio. Trial and child support experience is preferred.

Position is open until filled with priority consideration for applications received by June 14th, 2024.

Date posted: May 31, 2024

We're Hiring!